



Associate Winemaker Job Description

Position Overview

Fenn Valley Vineyards is a family owned 60,000 case operation in a growth mode. The Associate Winemaker is responsible for helping to oversee all aspects of the wine production process. This includes strategic direction as well as day-to-day operations. A winemaker at Fenn Valley works alongside the team, no job is too big or too small. As a part of the management team in a small and growing business, this is a key role in an exciting industry.

Winemaking Responsibilities

- Assist with receiving and processing fruit - crushing, pressing, sorting, etc.
- General sanitation of winery and equipment following company standard operating procedures (SOPs)
- Transfer, rack, and filter wine from tank to tank
- Fill, top, stir and maintain wine in barrels
- Add additives to tanks
- Assist on bottling and canning lines when needed
- Aid in wine filtration using a variety of technology
- Learn to spot spoiling wine and be able to identify conditions that lead to spoilage
- Gather samples for analysis, including fruit, active fermentations, bulk wine in storage and packaging runs
- Conduct routine lab analysis on products using various techniques and equipment including enzymatic discrete analysis
- Help ensure all bulk storage tanks are properly labeled and secured daily
- Aid in inventory management, including conducting physical inventory measurement when needed.
- Alert management of unexpected inventory changes or other losses due to winemaking operations
- Help maintain a high level of quality control during every process
- Aid in management of supplies inventory and other materials and equipment used in the production of wine
- Help maintain records as required for the purpose of meeting government and corporate requirements
- Collaborate with the winemaking team to plan blends and products to be produced to meet the projections of the sales group
- Assist with shipping and receiving raw materials and finished products
- Lead public and private tours and assist with larger winery functions
- Continually look to innovate winemaking and production and adapt to changing market conditions



Requirements

- At least 18 years old
- Available to work up to 6 days/week and 12 hours/day on occasion during harvest
- Valid driver's license and reliable transportation to our Fennville facility
- Basic math skills
- Must be organized, self-motivated, and detail oriented with the ability to multi-task
- Able to operate a forklift is desired, but not required
- Sound written/verbal communication and excellent interpersonal skills
- Passion for wine and hospitality
- Comfortable with technology including Microsoft productivity tools, email and various online tools for business and winemaking
- Ability to lift 60 lbs., be on feet most of the day, bend, squat and climb stairs
- Willingness to work hard, get wet and dirty, and clean meticulously
- You must be legally authorized to work in the United States without an employer-sponsored petition for a visa

Our compensation is competitive and based on skills and experience. As a full-time employee you will receive the standard Fenn Valley benefits package including health insurance, paid time off, IRA program, etc.