Winemaker Job Description

Position Overview
Fenn Valley Vineyards is a family owned 50,000 case operation in a growth mode. The Winemaker is responsible for overseeing all aspects of the wine production process. This includes strategic direction as well as day-to-day operations. As a part of the management team in a small and growing business, this is a key role in an exciting industry.

Winemaking Responsibilities
- Set and implement direction on the processing of the grapes, production of wine, storage of product and bottling of product
- Set production schedules in line with the capabilities of the facility and the needs of the market
- Manage inventory levels of supplies and materials used in the production of wine
- Maintain records as required for the purpose of meeting government and corporate requirements
- Supervise maintenance and repair of equipment and tanks used in the cellar operation
- Work collaboratively with farm manager to manage incoming fruit and during harvest
- Determine the need for and manage outside contractors as needed
- Monitor the condition of all wines in an effort to prevent spoilage
- Assist in development of the product mix and grape needs for coming season
- Work with sales to project the desired product mix based on the past year’s sales
- Collaborate with the winemaking team to plan blends and products to be produced to meet the projections of the sales group
- Lead public and private tours as needed

Personnel Management and Leadership Responsibilities
- Work as part of leadership team to help set company direction
- Actively engage with company management to work through important business opportunities and changes
- Continually look to innovate winemaking and production and adapt to changing market conditions
- Develop business cases and rollout plans for new initiatives
- Coach/mentor direct reports and provide regular feedback on performance
- Responsible for recruiting, hiring, and discipline of all cellar personnel
- Actively participate in company-wide employee evaluation process

Our compensation is competitive and based on skills and experience. As a full-time employee you will receive the standard Fenn Valley benefits package including health insurance, paid time off, 401(k) program, etc.